

STEERING COMMITTEE

Minutes – March 5, 2010

Present: John Gilbert, Hassan Soubhi, Alix Arndt, Andrea Burton, Esther Suter, Carole Orchard, Ivy Oandasan, Louise Nasmith, Jacquie Lemaire, Valerie Banfield

Regrets: Ruby Grymonpre, Bill Lahey, Ellen Bull, Rita Karakas, Lindsay Burke

Item	Topic and Discussion	Action, outcome & Timeframe
1.0	<p>Introduction (John)</p> <p>Review action items and approve minutes from January 2010 teleconference.</p> <p>Frederick Montpetit resigned from SC.</p>	<p>Minutes approved</p> <p>Discussions of replacement to occur in future meetings</p>
2.0	<p>Secretariat Update</p> <p>2.1 Social Media (Andrea/Alix)</p> <p>Small glitch last month due to crashing of Sean’s hard drive – still investigating if previous interviews can be retrieved. Looking into setting up a discussion forum as is being requested, and looking into partnership opportunities with other organizations. Imagining the creation of a “Wikipedia-like” web space to share projects. Looking at putting a small amount of money into Facebook Ads which will target specific health professionals. This would enable a wider discussion than is possible in Basecamp.</p> <ul style="list-style-type: none"> ▪ NaHSSA presentation (Andrea) <p>Sean and Andrea to present on various social media ideas – also looking for input and ideas of students. Looking forward to real-time responses and anticipating enthusiasm and engagement of the students.</p> <p>2.2 Competencies (Alix)</p> <p>Competencies framework was released to the general CIHC community in February. It is on the website, and is receiving discussion and blog comments – very positive</p>	

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	<p>comments being offered by the community. Jacquie offered to take the translation of the full long document in house at Health Canada – fully translated French version will be coming within the next few weeks and will be posted on the website. Question as per Louise on how to track how this information is being used in the workplace or classroom. Evaluation committee could perhaps use a survey approach in a few months time to measure usage. Already there is evidence that the competencies have been helpful – well done.</p> <p>2.3 Partnerships Strategy (Andrea)</p> <p>Is complete, and currently being formatted. Should be ready within the next few weeks. Will be posted after Louise, Ivy, John and Alix have a look at it.</p> <p>2.4 Secretariat priorities April 1 onwards (Andrea/Alix)</p> <p>Reduction in time for Andrea and Alix, as well as Sean (social media) and Karl (website) by half. Juliet remains full time. Will create priority list focused around mainstream, social media, and post 2011 “world”. This includes meetings, materials, Health Canada, budgetary issues, and administration. Newsletters, strategic communications, reports, outside projects will be prioritized.</p>	<p>Lesley, Ruby and Carole to develop competencies into a document for accreditors to identify what they should look for against descriptors</p> <p>During “All Together Better Health” Conference, those attending to take notes of any who identify they are using it. Round Table may also provide input</p> <p>Louise and Ivy to look at the Partnerships Strategy document as well. SC members to view once it is posted</p> <p>Formal e-mail to come from Alix with specific information regarding April 2010-March 2011</p> <p>Website queries– may consider “researcher of the month” type model – or another method of sharing responsibility for answering member</p>

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		inquiries
3.0	<p>WHO Framework Virtual Global Discussion Forum</p> <p>3.1 Lessons and thoughts (John) Report was released, and is now on WHO website. Final version somewhat different than originally created, but is a very good collaborative effort.</p> <p>Global Consultation was immensely successful to WHO (more than 1000 people signed on) – many questions posed and answered. IPE/IPC a major focus – video conference in two weeks regarding next steps.</p> <p>Patient Safety Consultation beginning (see WHO website). Input from Canada very welcome in this forum.</p> <p>Discussions were summarized and themes to be drawn out into areas of action.</p>	<p>SC to inform whomever may be interested that the report is out</p> <p>SC to e-mail John with any ideas regarding next steps</p> <p>SC encouraged to check this out and participate</p>
4.0	<p>Updates</p> <p>4.1 NaHSSA update (John due to Lindsay's absence) Good program has been created, and is available to view on website. Andrea presenting with interactive presentation.</p> <p>4.2 Mainstream Progress Report (Valerie) Building on Basecamp, setting up outcomes, and recruiting new members – Facebook Ads/Wikipedia type arena will contribute to this. Other mechanisms to market IP in practice area to take tools developed in the past and look at them in terms of making them more useful in the practice setting. Also looking at how professionals may use these documents when in practice. Competencies will be added to the collaborative practice models.</p> <p>Query on how to connect more efficiently to share information and initiatives between provinces. Ontario has recently completed a study on this. Could a mechanism be built into the website to provide up to date information rather than relying on studies which become</p>	<p>Jacque and Andrea to consult about possibilities of</p>

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	<p>quickly dated? How can tools be compiled, shared, and advocated? Will identify key resource people for input – perhaps key experts/provincial champions/practice-based professionals, even key abstracts could be identified on CIHC website as a registry. As new and established professionals become familiar with and use these resources, this enhances and furthers the benefits and value of IPE/IPC.</p> <p>Could identify on website a repository of provincial contacts engaged in and delivering work in IPE. Perhaps registry could contain a section indicating federal structure of provinces and territories and identify those working within it. Acknowledgment that this could be tricky to maintain as people move within the system. Also acknowledgment that posting abstracts a large job.</p> <p>4.3 Curricula (Carole)</p> <ul style="list-style-type: none"> ▪ Presentation at ATBH <p>Hour and a half round table discussion, with ten minutes to present key points – hope as an outcome to get feedback from participants in making it practical and useful for education.</p> <p>4.4 Research & Evaluation Progress Report</p> <p>See below for working group updates.</p> <p>4.5 Manuscript WG update (Esther)</p> <p>Second draft currently under review – final draft to be available within the next few weeks.</p> <p>4.6 Regional collaborative activity /MSR (Hassan)</p> <p>Working group agreed on terms of reference and to create a website. Logo has been created. Have discovered the Francophone Alliance for Inter Professional Collaboration focusing on IPC in relation to the francophone community. This Alliance increases the exposure of French IPE resources.</p> <p>Research ongoing – eight provinces have agreed to work on research (BC, MB, Ont, Que, NFLD, and NS very engaged) – working on common framework. New</p>	<p>identifying tools and expertise on website for practice areas</p> <p>Esther and Alix to put notice on CIHC website to indicate report is posted</p>

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	<p>professional leader from Windsor has joined the project.</p> <p>(Esther) Provincial Collaboration Update – Western Canadian InterProfessional Health Collaborative – looking also at HHR outcomes. Report includes provider satisfaction, quality workplace, student placement choice, graduate career choice, and cost benefits as a result of collaborative practice. Results will be posted on the website within 2-3 weeks.</p> <p>4.7 Tools Working Group (Esther) Abstracts, lit searches – 150 articles focusing on tools for IPE and IPC – information to be consolidated and validated. This project will continue over the next few months.</p> <p>Network Group (Alix for Hossein Khalili) Working on a pamphlet for NaHSSA conference and applied for an Ontario grant.</p> <p>4.8 Health Canada (Jacquie) Contribution Agreement to be signed with the Northern Western Forum to be signed for their collaborative learning project. A proposal is in to move forward on a collaborative learning environment program for Ontario (Ottawa). Work ongoing in terms of Health Education Task Force – more information will available after their next meeting. Moving forward on AIPHE project for approval. Planning for next fiscal year, and five year longer term planning.</p> <p>CIHC being audited – process has started. Juliet and Maureen working hard on this. March 22 auditor coming – will share results with SC. Health Canada auditing for purposes of due diligence – CIHC an ongoing collaborative, and so were chosen for audit (no problems anticipated).</p>	<p>Jaquie, Alix and John to meet to discuss future planning – Jacquie will follow up with SC members re: discussion points which have occurred today</p>
5.0	<p>5.0 Other Business</p> <p>Andrea and Alix have created a slide show explaining CIHC – slide show is available to SC to promote the work of CIHC, and will be used in address at ATBH.</p> <p>Ivy supplied SC with evaluation materials – Alix has</p>	



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	<p>received no comments in Basecamp (inbox) Alix will send to SC and SC can re-engage discussion.</p> <p>Some SC members will regroup in Sydney.</p> <p>There will not be another SC meeting until after April.</p>	