

STEERING COMMITTEE

Minutes – Wednesday, June 18th 2008

Present: Grace Mickelson (Chair), Betty Brown, Andrea Burton, Keith De'Bell, Ruby Grymonpre, Liz Harrison, Jason Nickerson, Ivy Oandasana, Joan Sargeant, Brenda Sawatzky-Girling, Dennis Sharpe, Hassan Soubhi, Theresa Schopf

Regrets: John Gilbert, Alex Harris, Carole Orchard, Esther Suter

Item	Topic & Decisions	Action & Timeframe
1.0	<p>Introduction</p> <p>Welcome to Theresa Schopf from Health Canada; Review agenda</p>	
2.0	<p>Secretariat Update</p> <ul style="list-style-type: none"> ▪ New Admin Assistant: Andrea Dykstra starting June 16. Thank you to Lorene Harper. ▪ Budget Update: <ul style="list-style-type: none"> ○ Health Canada 2007-08 Q4 financial and activity reports for CIHC and NaHSSA submitted April 30 and posted on Steering Committee login page. ○ Outlined 2008-09 budget: \$600,000 to include deliverables as outlined in March 2008 (baseline operations) and May 2008 proposals (three specific activities: CIHC Library implementation; national IP competencies; action strategy to advance IPE in the education sector). ○ Brenda in discussion with CHSRF re RFP process CIHC may undertake in accomplishing some of the tasks as set out in the May 2008 proposal ▪ Next step: develop 3-5 year business plan (draft will be developed over summer; Grace and Hassan interested in working with Secretariat; SC will fine tune during August meeting). Goal is to develop CIHC's 2009-11 proposal and submit to Health Canada by mid September. April 1 2009 will be the beginning of a new contribution agreement for CIHC activities. ▪ CIHC 06-08 Evaluation Report: Scott Reeves is editing this report and will provide CIHC with a draft at the end of June. ▪ Communicating "The Evidence for IPE": Please review and provide comments to Brenda/Andrea/Scott within 2 weeks. Next steps for this work: post on CIHC website, consult with IPE community stakeholders. General consensus that this is useful work for CIHC to have. Ruby 	<p>Secretariat to work with Grace and Hassan on developing CIHC's business plan in <i>July and August</i></p> <p>Brenda to distribute draft evaluation report to Steering Cmte when received.</p> <p>All to provide comments on "Evidence for IPE"</p>

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	noted that the results parallel findings from the CIHC Evaluation sub-committee work.	documents to Brenda by July 2
3.0	<p>Sub-committee/other updates</p> <p><i>3.1 Health Canada</i></p> <p>Consultant doing a synthesis of all the final IECPCP project reports: expected Sept 2008 (cycle 1) Dec 2008 (cycle 2). 2008-09 is HHR strategy "transition year" – still identifying priorities to recommend to the Minister of Health for HHR years 7-10. Bev Ann Murray holding consultations and developing these recommendations in the form of a business plan. IECPCP projects will contribute to this business plan.</p> <p><i>3.2 NaHSSA</i></p> <ul style="list-style-type: none"> ▪ Communication with NaHSSA chapters: seek to improve ways to communicate with chapters. Conducting an audit with all chapters to identify communication – want to id one contact person ▪ Comments: UNB has informal relationship/BRAID staff works closely with student leader; Hassan would like to be involved and know more about local chapters in Quebec; Liz and others recommend that chapters create a strategic official liaison with the bodies within the post-secondary institutions e.g. Health Sciences Deans Cmte at U Sask. ▪ Ivy noted students have own professional organizations, and it is a matter of role clarity of how these student organizations interact with interprofessional ones. U of T Office of IP brings students together to facilitate the dialogue and help them manoeuvre within the universities' political structure and access resources. ▪ Jason will draft a letter directed at faculty that outlines what NaHSSA is seeking and how being a faculty mentor might meet performance requirements for faculty and support continuity. NaHSSA will contact offices of IPE where these exist and CIHC reps where these do not exist. As NaHSSA Faculty Advisors, John and Louise Nasmith will assist. ▪ Emerging Health Leaders – CHLnet creates a continuum to bridge the gap between NaHSSA and post-grad. <p><i>3.3 Curricula</i></p> <ul style="list-style-type: none"> ▪ Summary report of IECPCP projects' curricula approaches being edited, prepared by an RA working with Vernon. Vernon presented an overview of this information at All 	<p>All to facilitate NaHSSA chapter navigation by identifying possible strategic liaisons within your organizations</p> <p>Brenda to distribute curricula report to</p>

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	<p>organizations. Types of formal linkages can CIHC make with IP groups at this level will be incorporated into business plan.</p> <ul style="list-style-type: none"> ▪ Andrea is developing straightforward one-pagers on IP concepts that incorporate the “Evidence for IPE” work. Will include a cartoon series. Please send ideas for cartoons to Brenda/Andrea. 	<p>incorporated</p> <p>All to send IP cartoon series ideas to Brenda/Andrea</p>
4.0	<p>Other Business</p> <ul style="list-style-type: none"> ▪ All Together Better Health Stockholm Update: strong Canadian presence with about half the presentations by Canadians. CIHC Evaluation Cmte won first prize for ‘best presentation’ (see R&E webpage on CIHC site); ATBH V will be held April 2010 in Sydney, Australia. ▪ Role of CIHC in CABII Halifax: Joan Sargeant is on the organizing committee; John Gilbert has an advisory role on the committee. A request for funding for this conference will be included in CIHC’s 2009-10 proposal to Health Canada. Brenda to follow up with Joan. ▪ CHSRF “Interprofessional Organizational Learning Initiative” (see attached draft proposal*): Grace, Ivy, Theresa, Brenda and Lesley Bainbridge from UBC attended meeting on June 16 in Ottawa. The concept for this program arose from what CHSRF heard from their fellows in the Extra program. Several organizations attended and indicated interest (e.g. CPSI, CHLnet, CMA, Health Canada, ACAHO). Another meeting was held on the June 17 to identify what the research component would be, and how CHSRF could put together an RFP for this project (about 6-8 sites). Potential alignment with Activity C in CIHC’s May 2008 proposal. ▪ Next Steering Cmte teleconference: end of July – see dates in email ▪ Next Face-to-Face: Aug 25 (dinner) & 26 (all day), Westin Harbour Castle, Downtown Toronto. Details to follow. <i>Please let Brenda know if you would like extra nights at the hotel besides Aug 25.</i> 	<p>All to respond to Brenda re July telecon dates</p> <p>All to advise Brenda of August travel dates</p>

Attachments:

- 3.3 Curricula PowerPoint presentation at ATBH IV
- 5.0 CHSRF Proposal “From Individuals to Organizations: Design for a Proposed Organizational Learning Initiative for the CHSRF” June 2008 (*Please note that there will be modifications to this document*)