

PARTNERSHIPS & KNOWLEDGE EXCHANGE COMMITTEE

Terms of Reference

Purpose

The Partnerships and Knowledge Exchange Committee (PKEC) is a CIHC working group that leverages knowledge exchange and partnerships to promote sustainable advancement of interprofessional education for collaborative, patient centred practice (IECPCP).

Responsibilities

Building on and integrating previous CIHC work in knowledge exchange and partnership development, PKEC supports the work of the Secretariat, Steering Committee and other Sub-committees by:

1. Identifying:
 - Best practices and resources for partnership building and knowledge exchange in IECPCP
 - Existing and potential future strategic partners of CIHC (internal and external)
 - Resource needs for partnership development and maintenance, and knowledge exchange activities
2. Developing:
 - Strategies for broad dissemination of knowledge in IECPCP
 - A framework for knowledge exchange between CIHC and partners with shared interests
3. Providing:
 - Timely advice and feedback to the Secretariat on development and implementation of communication and dissemination tools
 - Objectives and priorities for CIHC partnerships and knowledge exchange activities and work plans to achieve these objectives
 - Regular progress reports to the CIHC Steering Committee
4. Supporting:
 - Processes and activities to promote knowledge exchange within CIHC and with our partners – regionally, nationally and internationally
5. Network building:
 - Supporting existing networks for knowledge exchange
 - Facilitating new network development

Co-chairs

Grace Mickelson and Keith De'Bell

Accountability

PKEC is a subcommittee of CIHC that reports to the Steering Committee

Support to PKEC

The CIHC Secretariat links closely with this sub-committee as the Secretariat:
1) leads day to day operations related to communications and liaison with other organizations; and, 2) provides administrative support to PKEC.

Support is provided by Andrea Burton, *CIHC Communications Director*; Brenda Sawatzky-Girling, *CIHC Managing Director*; Lorene Harper, *CIHC Administrative Assistant* and John Gilbert, *CIHC Project Lead and Chair*.

Operations

PKEC usually meets the third Friday of each month by teleconference. Members are encouraged to forward agenda items two weeks in advance of the meeting to either of the co-chairs. Minutes will be circulated via e-mail post-meeting and will be posted on the CIHC web site, PKEC members section.

Background and Rationale - Where we came from

PKEC evolved from the original CIHC Partnerships Sub-Committee and CIHC Knowledge Translation Sub-Committee. This evolution recognizes the intricate and essential interaction between partnership building and knowledge exchange to support IECPCP. The evolution to PKEC was facilitated by the working relationship that had developed between the co-chairs of the two former committees. PKEC continues to build on the work that was done by members of the former Sub-Committees.

Membership

Judy Anderson	University of Manitoba
Pat Bawtinheimer	Vancouver Community College @vcc.ca;
Hope Beanlands	Dalhousie University
C.E. Betty Brown*	New Brunswick Community College
Kathy Copeman-Stewart	Interprofessional Network of BC
Linda Ferguson	University of Saskatchewan
Caitlin Fitzpatrick	National Health Sciences Students' Association
Laura Fletcher	Canadian Health Services Research Foundation
Alexandra Harris	National Health Sciences Students' Association
Liz Harrison*	University of Saskatchewan
Leane King	Saskatchewan Academic Health Science Network
Brenda Kinney	University of New Brunswick
Steven Patterson	University of Alberta
Celine Monette	Royal College of Physicians and Surgeons of Canada
Enette Pauze	University of Toronto
Cathy Scott	CalgaryHealthRegion.ca;
Lorie Shekter-Wolfson	George Brown College
Patty Solomon	McMaster University;
Theresa Sullivan	University of Manitoba
Gail Thauberger	Bow Valley College
Dori Van Stock	Children's and Women's Hospital of BC
Marilyn Visser	Calgary Health Region
Pam Wener	University of Manitoba

* CIHC Steering Committee Member and PKEC Working Group Lead

** Membership list as at April 21, 2008