

Guidelines for Authorship and Ownership of Intellectual Property

The CIHC and its sub-committees encourage the dissemination and exchange of information related to its activities, and aim to work with individuals who express an interest in leading or collaborating on such endeavors. To facilitate a transparent process that clearly outlines the relationship between CIHC and any individuals wishing to undertake such activities, the following guidelines have been suggested.

CIHC Publications

- Work compiled by CIHC subcommittees is published by CIHC as a CIHC monograph/technical report, possibly with an ISBN. Such reports should state, *Prepared for CIHC, does not necessarily represent the views of CIHC*. Acknowledgements must be determined by the subcommittee and may include, for example, names of consultants, committee members, and the relevant CIHC projects.
- All data collected on behalf of the CIHC or its subcommittees remains property of the CIHC. Any consultant/contractor doing work on behalf of a subcommittee does not own the data and cannot publish this work.
- Individuals wishing to publish/present work generated through CIHC subcommittees (i.e., requiring access and use of original data collected on behalf of CIHC), must first receive written approval from the CIHC and the relevant projects to access the data for personal or collective use. CIHC encourages individuals to discuss this with CIHC prior to commencing work for CIHC.
- Individuals considering writing a scholarly piece involving CIHC data must also inform the relevant subcommittee of their intentions in advance of undertaking the work. Lead and co-authors must declare how they plan on contributing to the paper and the order of authorship determined accordingly.
- These guidelines are intended to be applied along with the authorship guidelines outlined in the CIHC Dissemination Strategy, (Appendix E – Part A: Guidelines on Authorship of Abstracts, Presentations, Papers, p 92-96 <http://www.cihc.ca/about/partnershipske.html>).

Non-CIHC Publications

- Non-CIHC publications are those that do not require access to and use of original data collected on behalf of CIHC. CIHC encourages subcommittee members, consultants and others to reference CIHC monographs in their publications, as the CIHC monographs are publicly available on the website. Standard rules surrounding plagiarism apply.